

BY-LAW OUTLINE

ARTICLE I

Name and Purpose

Section 1. Name

The name of the organization shall be the International Society of Acrylic Painters.

Section 2. Formation and Purpose

Mission Statement

To encourage cultural and educational programs for the Visual Arts on the use of acrylic paint and to promote Signature members and developing artists by way of lectures, demonstrations, exhibits and awards.

ARTICLE II

Organization

Section 1. Government of the Society

The Board of Directors (the Board) shall be the governing body of the Society and shall manage and govern the affairs of the Society. The Board shall, from time to time, make, adopt, amend or modify such standards, rules and regulations for the governing of the Society as it deems necessary and appropriate, not inconsistent with the bylaws. Such standards, rules, or regulations as affect the members shall be distributed and promulgated to the members of the Society. The president of the Society shall be the Chair of the Board.

Section 2. Membership of the Board

A. The members of the Board shall be the officers of the Society and will include the immediate past President, the directors of the standing committees and the directors of any other committees created by the Board and not specified in the bylaws. The Board may create and dissolve committees as necessary, except those committees created in these bylaws.

B. Standing committees of the Society shall be Catalogs, Annual Exhibit, Historian, Marketing and Image, Membership, Newsletter, Publicity, Regional Chapter Development, Ways & Means and Website.

Section 3. Quorum of the Board

The quorum for the meetings of the Board to transact business shall be a simple majority.

Section 4. Voting at Meetings of the Board

A majority vote of the members present at any meeting of the Board shall be sufficient to conduct the business of the Board.

Section 5. Meeting of the Board

The Board shall meet annually or when called by the Chair. Meetings can be held in person, by phone, online boardroom, or by email.

Section 6. Tenure of the Board

The tenure for the Board shall be one calendar year to begin January 1 and end December 31. All members may succeed themselves for a maximum of three consecutive terms.

Section 7. Power and Function of the Chair

The Chair of the Board shall be the President and chief executive officer of the Society and shall be the official spokesperson for the Society. The Chair shall preside at meetings of the Board, and together with the Board Officers shall determine the agenda of such meetings. The Chair shall be responsible for the administration of all business of the Society through its officers and committees. He/she shall be a member ex-officio of all committees and disburse funds in the absence of the Treasurer.

ARTICLE III

Officers and Committee Chairmen

Section 1. Officers

The officers of the Society shall be a President, Vice President, Secretary and Treasurer.

Section 2. General Function of Officers

The officers of the Society shall administer the everyday business of the Society under the management of the Board and pursuant to the duties delegated to them by the Board and under the description in these bylaws of their functions, powers and duties.

Section 3. Term and Succession

A. The term of each officer shall be one calendar year to commence on January 1 and expire on December 31. All officers may succeed themselves in office for a maximum of three consecutive terms. Vacancies for the remainder of any unexpired term shall be filled by a vote of the remaining Board members. Each director shall hold office until a successor has been elected or appointed.

B. In case of death or resignation of any member of the Board, the unexpired term shall be filled by appointment and vote of the majority.

C. Any Board member may be removed from office, without the assignment of any cause, by an affirmative vote of two-thirds of the Board members in office at any Regular or Special Board Meeting, provided that written intention to consider removal has been included in the notice of the meeting. No Board member shall be removed without having the opportunity to be heard at such meeting, but no formal hearing procedure need be followed.

Section 4. Appointment, Nomination and Election of Officers and Committee Directors

The Board shall appoint a Nominating Committee composed of three (3) Signature members. The Nominating Committee shall present to the Board a list of nominations for the Board no later than 1 December in the year of their service. Members of the Nominating Committee may not

place their own names in nomination for any position on the Board of Directors. Should a member of the Nominating Committee desire to become a candidate for any position, he/she must resign from the Nominating Committee immediately. He/she may then seek nomination to the desired position. The slate of nominees shall include at least one candidate for each board position. The Secretary shall compile the various lists of nominees and their biographies and design a ballot to be sent to all members (by First Class mail or email) within 10 days after the Annual Meeting. The ballot shall provide space for write-in votes for each office on the Board. It shall be the responsibility of each Member to return a completed ballot to the Secretary within 20 days after the mailing, and he/she shall then tabulate the votes and notify the Members who were elected to office of their election and the new President of those elected and their positions.

Section 5. Duties and Responsibilities of the Officers

A. President: The President is the Chair of the Board and has the duties as set out in Article II, Section 7.

B. Vice President: The Vice President shall act as the chief executive assistant to the President and shall assume the duties of the President in his/her absence or inability to serve. In the absence of both the President and the Vice President, a quorum of the Board may appoint a Chair Pro-Tem until the officers are available.

C. Secretary: The Secretary notifies members of all meetings, attends to the general correspondence, conducts the annual elections, disburses funds in the absence of the Treasurer and the President, and may, with authorization from the Board, relegate routine matters to assistants. The Secretary shall prepare and keep records of each meeting of the Board and provide each Board member with a copy of the minutes of the previous meeting. The Secretary shall prepare a report of the meetings to be distributed in the newsletter.

D. Treasurer: The Treasurer shall set the annual budget with established and projected expenditures and have charge of the funds and the financial records of the Society. The Treasurer shall make necessary disbursements for the business of the Society. He/she shall maintain books and records and make them available for an annual review by a committee designated by the Board. The Treasurer shall make reports of the financial status at Board meetings and prepare a report to be distributed in the newsletter.

Section 6. Committee Directors and Standing Committees

Committee Directors are elected by the procedures outlined in Article III, section 4.

A. Annual Exhibit Director shall receive application forms and fees for the Annual Exhibition from all applicants; receive, catalog and prepare all

slides for the Annual Exhibition jurying; administer all aspects of recordkeeping for all jurying processes; and process notification of jury determination to all entrants. All expenditures must be pre-approved by the Treasurer and Board.

B. Catalogs Director works with the Annual Exhibit Director to produce a physical catalog of the Annual Exhibit and works with the Website Director to put the catalog on the Society's website. All expenditures must be pre-approved by the Treasurer and Board.

C. Historian maintains the historical record of the Society; maintains a biographical file on Signature Members; maintains slide archives; supervise arrangements for social events related to the opening of the Society's exhibitions; supervise arrangements for the Annual Board Meeting; and provide refreshments for jurors and assisting staff on jurying days. All expenditures must be pre-approved by the Treasurer and Board.

D. Marketing and Image Director maintains the Policies and Procedures of the Society in respect to official logo design and usage, statements of purpose and positioning. Works with the President, Membership Director, Regional Chapter Development Director, Publicity Director and Website Director to create and maintain a cohesive and consistent image of the Society. All expenditures must be pre-approved by the Treasurer and Board.

E. Membership Director collects dues, maintain membership lists, including names, addresses, membership status, dues paid, email addresses and web links; sends out reminder notices that dues are due in January and sends Membership cards; notifies the Treasurer when a deposit is made by sending the deposit slip and list of members paying dues; and contacts the web mistress with updates on new and old members with names, location and web links. Works with the Treasurer, Marketing and Image Director, Newsletter Director, Publicity Director and Regional Chapter Development Director. All expenditures must be pre-approved by the Treasurer and Board.

F. Newsletter Director publishes information for the membership on an as-needed basis, as determined at the Annual Board Meeting. Works with the Marketing and Image Director, Membership Director and Treasurer to secure official logos, member news, current mailing information and budget information. All expenditures must be pre-approved by the Treasurer and Board.

G. Publicity Director submits information for the Society's exhibits, workshops, lectures, and membership opportunities to all appropriate publications and media outlets. Explores organizational and co-op advertising opportunities. Works with Annual Exhibit Director, Marketing and Image Director, Newsletter Director and Regional Chapter Development Director. All expenditures must be pre-approved by the Treasurer and Board.

H. Regional Chapter Development Director maintains and distributes information on how to start new regional chapters of the Society; works with the Membership Director, Marketing and Image Director, Newsletter Director, Publicity Director and Website Director. All expenditures must be pre-approved by the Treasurer and Board.

I. Ways & Means Director develops and implements a sponsorship program between art materials' manufacturers, commercial businesses, career professionals and the Society. Develops and implements fund raising works with the Annual Exhibit Director, Marketing and Image Director and Publicity Director. All expenditures must be pre-approved by the Treasurer and Board.

J. Website Director updates, promotes and maintains the Society's website with the newsletter, images of the Annual Exhibit and other member exhibits, member news, and member website links. Works with the Annual Exhibit Director, Membership Director, Marketing and Image Director, Newsletter Director and the Regional Chapter Development Director. All expenditures must be pre-approved by the Treasurer and Board.

ARTICLE IV

Meetings

Section 1. Annual Board Meeting

The annual board meeting shall be held no later than March 1.

Section 2. General Meetings

In addition to the Annual Board Meeting, General Business Meetings shall be held at the discretion of the Board of Directors.

Section 3. Special Meetings

A special Meeting may be called at the discretion of the President and two Officers at any time.

Section 4. Meeting Notices

Notices of meetings may be given personally or by telephone, mail or email to the address in the records of membership. If the notice is sent by mail or email, it shall be deemed to have been given when deposited in the mail or when processed via the email service. Such notice shall specify the place, day, and hour of the meeting and in the case of a Special Meeting, the general nature of the business to be transacted.

Article V

Membership and Dues

Section 1. Membership

A. The members of this Society shall consist of Members, Signature Members, Honorary Members and Life Members.

B. A regular member is anyone 18 years of age and older, all levels of skill and has paid dues for the current fiscal year. Members are eligible to serve on the Board and as chairs and members of any committee.

Members are also eligible to enter any juried show and to receive the newsletter.

C. Signature status is awarded to active members, whose dues are current and who have been accepted into the International Exhibit one time. This entitles them to use the initials "ISAP" after their name. They remain a Signature Member for life, unless forfeited by nonpayment of dues or resignation.

D. Honorary Memberships may be proposed and elected at the Annual Board Meeting, any General Meeting or Special Meeting and shall consist of two categories:

a) Honorary Membership granted at pleasure of the Board, carries full rights and privileges of the Society.

b) Honorary Life Membership, requested by a Signature Member upon reaching the age of 72 and having paid dues for the past (10) years, carries full rights and privileges of the Society.

E. Life Members are Signature Members of at least (10) ten years in good standing, who purchase Life Membership at the current rate, determined by the Board of Directors.

Section 2. Dues

A. The amount of dues for all classes of membership shall be set by the Board of Directors.

B. The annual dues shall be payable to the Society by January 31 of each year. If a member joins the Society after October 1, dues are considered current for the remainder of the calendar year plus the next calendar year.

C. A late charge to be set by the Board will be levied to all members in arrears by March 31st of each year. Signature members in arrears for 1 year shall have forfeited all rights and privileges of membership and must reapply thru the established procedures as set forth in article 4, section 2

D. Honorary Members pay no dues.

E. Life Members pay no dues.

F. We do not have special rates for Seniors or Students.

ARTICLE VI

Exhibitions

Section 1. Juried Shows

It is the intent of the Society to sponsor as many shows as possible, including an International juried show once a year. The members of the jury shall be persons who are not dues paying members of the Society. Jurors shall be selected by the Board.

Section 2. Membership shows

A membership show shall be open to all Society members. The Board shall determine whether a membership show is juried and judged.

Section 3. Special Shows

Some special shows will be treated as an event and not juried. This

classification may include but not be restricted to a retrospective show of the work of an individual important to the Society and the community.

Section 4. Fees

The Society may charge entry fees for all shows to defray the exhibition expenses. Such fees are to be set by the Board with recommendations from the Exhibit Committee. All monies collected after debts are paid shall be deposited into the general fund for operation of the Society as voted on by the Board.

ARTICLE VII

Amendments

These bylaws may be amended by a two-thirds majority vote of active members voting. The proposed amendment(s) and ballot shall be mailed to all such members. Votes shall be counted two weeks after the ballots are sent to such members. Electronic mail may be used to vote when feasible.

ARTICLE VIII

Distribution on Dissolution

Upon dissolution of the Society, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code or shall be distributed to the federal government or to a state or local government, for a public purpose. Any such assets not so distributed shall be disposed of by the District Court of the County in which the principal office of the Society is then located, exclusively for such purposes or to such an organization or organizations as said court shall determine, which are organized and operated exclusively for such purposes.

ADOPTION OF BYLAWS

We certify that the foregoing bylaws were adopted by the Directors of the Society at the organizational meeting of the Board of Directors held on 2-10-06

Robert Burridge

President(name)

Linda Gunn

Vice President(name)

Joanne Gossman

Secretary(name)

Barbara Leites

Treasurer(name)

